



THE KENYA INSTITUTE OF MANAGEMENT

corporate training calendar

2021

ABOUT KIM

The Institute has strategically established its presence in almost all major towns in Kenya with an objective of giving Kenyans access to management education and membership services towards professional and institutional growth.



KIM CPD GUIDE

Activity	Duration (No. Of Hours)	CPD Points Awarded
Management Forums	3 Hours	2 CPD Points
Annual General Meeting	3 Hours	2 CPD Points
Half day Training	3 Hours	2 CPD Points
Full Day Training	8 Hours	3 CPD Points
Full Day Conference	8 Hours	4 CPD Points

Sample Computation

3 days Training = 3 CPD Points by 3 days = 9 Points

3 Day Conference i.e 4 CPD point by 3 days = 12 Points

Word from the ED/CEO



The Kenya Institute of Management dates back to 1954. Throughout its history, KIM has embodied its mission to steer and champion excellence, integrity, and competitiveness in individuals and organizations throughout Africa and beyond.

KIM started as a membership organization for farmers in Kericho before independence as they sought to empower themselves and benefit from collaboration. It then morphed into a capacity-building institution and started training individuals and corporates in the 1970s. Since then, we have trained thousands of individuals and corporates on best practices in leadership and management.

OUR ACADEMIC PROFILE

As a trusted institute of management, we are home to 14 branches across the country, with over 70,000 graduates. We offer high quality, open programs, bespoke in-house training programs as well as consultancy services across the continent and beyond. We offer Certificate and Diploma programs in management and leadership, KASNEB and IHRM courses as well as other capacity-building programs. KIM's curricular is Technical, Vocational Education and Training (TVET) Authority and Curriculum Development and Certification Council (CDACC) approved - a move aimed at improving the quality and relevance of our training programmes.

The Institute has a rich Membership portfolio with over 8,000 registered members. The membership entails benefits that are tailored to suit professionals from across diverse sectors. We urge you to come and partner with us for quality and world-class capacity building programs, our membership, and business improvement processes.

TRAINING AND CONFERENCE UNIT

The KIM Training and Conferences Unit was set up to address the growing need for continuous management and leadership development due to the rapid changes in management and leadership trends in Kenya, the East African region, and globally.

TRAINING EXPERIENCE

KIM has undertaken a major risk assessment exercise for all aspects of the Institution's life ahead of the start of the 2021 training calendar. The Institute is clear that its number one priority and responsibility is to protect the health and safety of the entire KIM community.

Aligned to this, we are evolving our thinking on the delivery of training. KIM has approved its new hybrid teaching and learning model for this coming training year, which combines in-person classes synchronized with interactive online instruction, thus ensuring quality teaching and compliance with health and safety measures. KIM is opting for combinations of different teaching methods and is therefore investing heavily in blended learning: face-to-face classes in our branches, online learning activities, collaboration, assessments, and feedback. In this mix of intensive face-to-face learning and online learning, the focus is always on the learner.

WE RECOGNIZE THAT;

To practice effective leadership, governance, and management for the development of organizations in both public, private, and civil society institutions for proper and continuous training and development, is not an option but a mandatory requirement. Good governance, Leadership, and Management practices are necessary for the economic transformation and social development of a country and the improvement of the quality of life and welfare of the people. This can only be achieved by continuous knowledge on contemporary issues. Training forums create an avenue through which participants share ideas, exchange views, and learn from the experiences of peers. Above all, participants need to continuously familiarize themselves with global best practices, standards, and ethics that demonstrate integrity, creativity, and innovative competitiveness. Therefore, whether you are a young professional starting off on your career journey or experienced c-suite professional, these courses are relevant to you. Please book your slot.

Muriithi Ndegwa OGW, HSC, FKIM
Executive Director/CEO

January Programmes

	Area of Competence Development	Course	Duration	Date (2021)	Mode	Venue	Fees (KES)
1	Customer Service	Customer Care & Communication Skills	5 days	Jan 11th - 15th	CBT LIVE WEBINAR e-LEARNING	Mombasa ZOOM KIM Website/LMS	80,000 40,000 15,000
2	Management	Leadership & Management Skills for 21st Century	5 days	Jan 11th - 15th	CBT LIVE WEBINAR e-LEARNING	Mombasa ZOOM KIM Website/LMS	80,000 40,000 15,000
3	Marketing	Advanced Digital Marketing Strategy	5 days	Jan 18th – 22nd	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
4	Soft Skills	Mastering Personal Effectiveness	5 days	Jan 18th – 22nd	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
5	Supervisory Skills	Emotional Intelligence for Supervisors & line Managers	5 days	Jan 25th - 29th	CBT LIVE WEBINAR e-LEARNING	Mombasa ZOOM KIM Website/LMS	80,000 40,000 15,000
6	Operations	Supply chain Management		Jan 25th - 29th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000

Fees NOT inclusive of VAT

February Programmes

	Area of Competence Development	Course	Duration	Date (2021)	Mode	Venue	Fees (KES)
1	Human Resources	HR Metrics & Analytics	5 days	Feb 1st - 5th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
2	Procurement	Effective Purchasing & Contract Negotiation	5 days	Feb 1st - 5th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
3	Communication	PR & Communication Skills	5 days	Feb 8th - 12th	CBT LIVE WEBINAR e-LEARNING	Mombasa ZOOM KIM Website/ LMS	80,000 40,000 15,000
4	Office Administration	Beyond the Executive Assistant - Module II	5 days	Feb 8th - 12th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
5	Management	Strategic Management for Supervisors & New Managers	5 days	Feb 15th - 19th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
6	Health & Safety	Organisational Health & Safety	5 days	Feb 15th - 19th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
7	Records Management	Electronic Records Management	5 days	Feb 22nd - 26th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
8	Office Management	The Effective Office Management & Administrator Program (Module I)	5 days	Feb 22nd - 26th	CBT LIVE WEBINAR e-LEARNING	Mombasa ZOOM KIM Website/ LMS	80,000 40,000 15,000

Fees NOT inclusive of VAT

March programmes

	Area of Competence	Course	Duration	Date(2021)	Mode	Venue	Fees(KES)
1	Administration	Financial Literacy for Office Support	5 days	Mar 1st - 5th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
2	Monitoring & Evaluation	Result Based Monitoring & Evaluation	5 days	Mar 1st - 5th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
3	Procurement	Procurement BIDs and Tenders Management	5 days	Mar 8th - 12th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
4	Transport	Fleet Management	5 days	Mar 8th - 12th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
5	Procurement	Asset Disposal Training Programme	5 days	Mar 15th - 19th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
6	ICT Management	Cyber Security Policy Development Workshop for ICT Managers	5 days	Mar 15th - 19th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
7	Office Administration	The Effective Office Management & Administrator Program (Module I)	5 days	Mar 22nd - 26th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
8	Customer Service Management	Customer Care & Communication Skills	5 days	Mar 22nd - 26th	CBT LIVE WEBINAR e-LEARNING	Mombasa ZOOM KIM Website/LMS	80,000 40,000 15,000
9	Supervisory Skills	Emotional Intelligence for Supervisors & line Managers	4 days	Mar 29th - 1st Apr	CBT LIVE WEBINAR e-LEARNING	Mombasa ZOOM KIM Website/LMS	80,000 40,000 15,000
10	Office Administration	The Effective Office Management & Administrator Program (Module II)	4 days	Mar 29th - 1st Apr	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000

Fees NOT inclusive of VAT

April Programmes

	Area of Competence	Course	Duration	Date(2021)	Mode	Venue	Fees(KES)
1	Office Administration	Essential Skills Program for Office Administrators - Module II	4 days	Apr 6th - 9th	CBT LIVE WEBINAR	Naivasha ZOOM	80,000 40,000
2	Budgeting	Budgeting & Financial Planning for non Finance Managers/Staff	4 days	Apr 6th - 9th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
3	Transport	Transport & Logistics Management	5 days	Apr 12th - 16th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
4	Office Administration	The Effective Office Management & Administrator Program Module I	5 days	Apr 12th - 16th	CBT LIVE WEBINAR e-LEARNING	Mombasa ZOOM KIM Website/LMS	80,000 40,000 15,000
5	Productivity Improvement	Lean Six Sigma Yellow Belt	2 days	Apr 19th -20th	CBT	Nairobi	75,000
6	Productivity Improvement	Lean Six Sigma Green Belt	3 days	Apr 21st – 23rd	CBT	Nairobi	87,000
7	Productivity Improvement	Lean Six Sigma Black Belt	5 days	Apr 26th - 30th	CBT	Nairobi	150,000
8	Data Analytics	Advanced Data Analytics on MS Excel	5 days	Apr 19th - 23rd	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
9	Supervisory Skills	Advanced Supervisory Skills	5 days	Apr 26th - 30th	CBT LIVE WEBINAR	Naivasha ZOOM	80,000 40,000
10	Driving	Defensive Driving Skills	5 days	Apr 26th - 30th	CBT LIVE WEBINAR	Naivasha ZOOM	80,000 40,000

Fees NOT inclusive of VAT

May Programmes

	Area of Competence	Course	Duration	Date(2021)	Mode	Venue	Fees(KES)
1	Driving	Life skills training for Drivers: What next after Driving?	5 days	May 3rd -7th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
2	Project Management	Project Management for Public Sector	5 days	May 3rd -7th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
3	Data Analytics	Data Analytics on MS Excel	5 days	May 10th - 14th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
4	Human Resource Management	HR Best Practices for Non-HR Managers	4 days	May 10th - 14th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
5	Change Management	Strategic Change Management Workshop	5 days	May 17th - 21st	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
6	Office Management	Beyond the Executive Assistant - Module II	5 days	May 17th - 21st	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
7	Risk Management	Enterprise Risk Management (ERM) Development Workshop	4 days	May 24th - 28th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
8	Operations	Supply chain Management	4 days	May 24th - 28th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000

Fees NOT inclusive of VAT

June Programmes

	Area of Competence	Course	Duration	Date(2021)	Mode	Venue	Fees(KES)
1	Security	Fraud & Investigation Programme	4 days	May 31st - 4th Jun	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
2	Office Administration	Advanced PA & Executive Assistants Protocol & Etiquette Course	2 Weeks	May 31st – 11th June	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
3	Human Resource Management	Transforming HR into Business Partner	5 days	May 31st - 4th June	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
4	Security	Advanced Diplomatic Protocol & Etiquette Training for Security Staff	5 days	Jun 7th - 11th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
5	Office Administration	Essential Skills Program for Office Administrators	5 days	Jun 7th - 11th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
6	Cyber Security	Security & Cyber Crime Management	5 days	Jun 7th - 11th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
7	Office Administration	PA Black Belt: The Effective Office Management & Administrator Program (Module IV)	3 Weeks	Jun 14th - Jul 2nd	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
8	Soft Skills	Emotional Intelligence & Competence	5 days	Jun 14th - 18th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
9	Project Management	Result Based Project Management	5 days	Jun 14th - 18th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
10	ICT Management	Internet Ethics & Usage Framework Development Course	5 days	Jun 21st - 25th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
11	Operations	Warehouse & Supply Chain Management	5 days	Jun 21st - 25th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
12	Customer Service	Customer Care & Public Relations	5 days	Jun 21st - 25th	CBT LIVE WEBINAR e-LEARNING	Mombasa ZOOM KIM Website/LMS	80,000 40,000 15,000
13	Office Management	The Effective Office Management & Administrator Program (Module II)	5 days	Jun 28th – 2nd Jul	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
14	Records Management	Advanced Electronic Records Management Training	5 days	Jun 28th – 2nd Jul	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
15	Stress Management	Stress Management & Conflict Resolution Training	5 days	Jun 28th – 2nd Jul	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000

Fees NOT inclusive of VAT

July Programmes

	Area of Competence	Course	Duration	Date(2021)	Mode	Venue	Fees(KES)
1	General Management	Job of the Manager - Techniques for the 21st Century	5 days	Jul 5th - 9th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
2	Human Resource	Transforming HR into Business Partner	5 days	Jul 5th - 9th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
3	Office Administration	PA Master Class: The Effective Office Management & Administrator Program (Module III)	2 Weeks	Jul 12th - 23rd	CBT LIVE WEBINAR	Mombasa ZOOM	150,000
4	Leadership	Leadership & Management Skills for Supervisors	5 days	Jul 12th -16th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
5	Transport	Transport & Logistics Management	5 days	Jul 19th -23rd	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
6	Office Administration	The Effective Office Management & Administrator Program Module I	5 days	Jul 19th -23rd	CBT LIVE WEBINAR e-LEARNING	Mombasa ZOOM KIM Website/ LMS	80,000 40,000 15,000
7	Data Analytics	Advanced Data Analytics on MS Excel	5 days	Jul 26th - 30th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
8	Supervisory Skills	Advanced Supervisory Skills	5 days	Jul 26th - 30th	CBT LIVE WEBINAR	Naivasha ZOOM	80,000 40,000
9	Driving	Defensive Driving Skills	5 days	Jul 26th - 30th	CBT LIVE WEBINAR	Naivasha ZOOM	80,000 40,000

Fees NOT inclusive of VAT

August Programmes

	Area of Competence	Course	Duration	Date(2021)	Mode	Venue	Fees(KES)
1	Office Administration	Communication & Planning Skills for Administrative Professionals	5 days	Aug 2nd - 6th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
2	Procurement	Procurement BIDs and Tenders Management	5 days	Aug 2nd - 6th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
3	Finance	Treasury & Cash Management	5 days	Aug 9th – 13th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
4	Drivers	Protocol & Etiquette for Drivers	5 days	Aug 9th – 13th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
5	Supervision	Supervisory Skills Management	5 days	Aug 16th -20th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
6	Human Resources	Human Resource Policy Development	5 days	Aug 16th -20th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
7	Stress Management	Stress Management & Conflict Resolution Training	5 days	Aug 23rd – 27th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
8	Office Administration	PA Black Belt: The Effective Office Management & Administrator Program (Module IV)	3 Weeks	Aug 23rd – Sept 10th	CBT	Mombasa	225,000
9	Customer Service	Customer Care and Communication Skills for Frontline staff	5 days	Aug 23rd – 27th	CBT LIVE WEBINAR e-LEARNING	Mombasa ZOOM KIM Website/ LMS	80,000 40,000 15,000
10	Procurement	Inventory Management & Purchasing Skills	5 days	Aug 30th -Sep 3rd	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
11	Organisational development	Change Leadership and Organization Structure	5 days	Aug 30th -Sep 3rd	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000

Fees NOT inclusive of VAT

September Programmes

	Area of Competence	Course	Duration	Date(2021)	Mode	Venue	Fees(KES)
1	Human Resources	Advanced HR Metrics & Analytics	5 days	Sept. 6th - 10th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
2	ICT Management	Internet Ethics & Usage Framework Development Course	5 days	Sept. 6th - 10th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
3	Strategic Management	Strategic Management for Supervisors & New Managers	5 days	Sept 13th - 17th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
4	Productivity Improvement	Lean Six Sigma Yellow Belt	2 days	Sept 13th - 14th	CBT	Nairobi	75,000
5	Productivity Improvement	Lean Six Sigma Green Belt	3 days	Sept 15th - 17th	CBT	Nairobi	87,000
6	Productivity Improvement	Lean Six Sigma Black Belt	5 days	Sept 20th - 24th	CBT	Nairobi	150,000
7	Risk Management	Enterprise Risk Management (ERM) Development Workshop	5 days	Sept 27th - Oct 1st	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
8	Human Resource Management	HR Appraisal & Reward Policy Development	5 days	Sept 27th - Oct 1st	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
9	Records Management	Documents Compliance and Records Management	5 days	Sept 27th - Oct 1st	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000

Fees NOT inclusive of VAT

October Programmes

Fees NOT inclusive of VAT

	Area of Competence	Course	Duration	Date(2021)	Mode	Venue	Fees(KES)
1	Protocol & Diplomacy	Protocol & Diplomacy Program	5 days	Oct 4th - 8th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
2	Supervisory Skills	Effective Supervisory & Management Skills	5 days	Oct 4th - 8th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
3	Monitoring & Evaluation	Result Based Project Monitoring & Evaluation	4 days	Oct 12th - 15th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
4	Operations	Warehouse Management & Inventory Control	4 days	Oct 12th - 15th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
5	Communication	PR & Strategic Communication Skills	5 days	Oct 19th - 23rd	CBT LIVE WEBINAR e-LEARNING	Mombasa ZOOM KIM Website/ LMS	80,000 40,000 15,000
6	Office Administration	Essential Skills Program for Office Administrators - Module II	4 days	Oct 18th - 22nd	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
7	Budgeting	Budgeting and Financial Planning	4 days	Oct 18th - 22nd	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
8	Security	Security & Cyber Crime Management	5 days	Oct 25th - 29th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
9	Marketing	Virtual Marketing & Social Media Policy	5 days	Oct 25th - 29th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
10	Projects & Finance	Managing Donor Funded Projects	5 days	Oct 25th - 29th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000

November Programmes

	Area of Competence	Course	Duration	Date(2021)	Mode	Venue	Fees(KES)
1	Records	Electronic Records Management	5 days	Nov 1st - 5th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
2	E-Commerce	Internet Strategies: - Social Media and E-commerce.	5 days	Nov 1st - 5th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
3	Operations	Advanced Supply chain Management	5 days	Nov 1st - 5th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
4	Management	Finance for Non- Finance Managers	5 days	Nov 8th - 12th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
5	Safety	Road and Safety Management Program for Drivers	5 days	Nov 8th - 12th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
6	Management	Leadership Program for New Managers & Supervisors	5 days	Nov 15th - 19th	CBT LIVE WEBINAR	Mombasa ZOOM KIM Website/LMS	80,000 40,000 15,000
7	Operations	Stores & Warehouse Management	5 days	Nov 15th - 19th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
8	Administration	Effective office skills for Support Staff	5 days	Nov 22nd - 26th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000
9	Leadership	Emotional Intelligence in Leadership	5 days	Nov 22nd - 26th	CBT LIVE WEBINAR	Mombasa ZOOM	80,000 40,000

Fees NOT inclusive of VAT

December Programmes

	Area of Competence	Course	Duration	Date(2021)	Mode	Venue	Fees(KES)
1	Human Resources	Effective Employee Resourcing & induction	5 days	Nov 29th – 3rd Dec	CBT LIVE WEBI- NAR	Mombasa ZOOM	80,000 40,000
2	Office Administration	The Effective Office Management & Administra PA Black Belt: The Effective Office Management & Administrator Program (Module IV) tor Program (Module III)	3 Weeks	Nov 29th - 10th Dec	CBT	Mombasa	225,000
3	Human Resources	Transforming HR into Business Partner Workshop	5 days	Dec 6th - 10th	CBT LIVE WEBI- NAR	Mombasa ZOOM	80,000 40,000

CPD Conferences 2021

1	10th Annual Managers Conference	May 26th - 28th 2021	Mombasa
2	The African Governance & Leadership Convention	October 27th-29th 2021	Mombasa
3	9th Annual Women in Leadership Conference	Sept 22nd - 24th 2021	Mombasa
4	Strategic Change Management Conference	Nov 24th - 26th 2021	Mombasa

Fees NOT inclusive of VAT

International Leadership Programmes 2021

	Sector	Course	Venue	Charges	Date
1	Governance & Public Sector Administration	Leadership And Policy Implementation	Arusha	1200 USD	25th-29th Jan 2021
		Women In Boards	Kigali	1200 USD	22nd - 26th Feb 2021
		Transformative Leadership For Implementating Public Sector Reforms	South Africa	1600 USD	22nd-26th Mar 2021
		Strategic Performance Management	Dubai	1600 USD	26th-30th April 2021
		Corporate Governance And Board Competency	Malaysia	2000 USD	24th-28th May 2021
		Public Sector Governance And Budgeting Reforms	South Africa	2000 USD	21st - 25th June 2021
2	Human Resource Management	Leading With Emotional Intelligence	Malaysia	2000 USD	26th - 30th July 2021
		Design Thinking: Transform How You Create And Innovate	Singapore	2000 USD	23rd-27th Aug 2021
		Project Management Professional Seminar	Dubai	1600 USD	20th-24th Sep 2021
3	National Security	Disaster Management And Preparedness	Kampala	1200 USD	25th-29th Oct 2021
		Crime Prevention And Management	Arusha	1200 USD	22nd - 26th Nov 2021

	Sector	Course	Venue	Charges	Date
		Cyber Crime And Forensic Investigation	Kigali	1200 USD	13th -17th Dec 2021
4	Financial Management	Advanced Public Sector Financial Management	Dubai	1600 USD	15th - 19th Mar 2021
		Advanced Fraud Examiners Course	Kigali	1200 USD	12th -16th Apr 2021

Local Research Training

	Target Group	Course	Date	Mode	Venue	Fees (KES)
1	Scholars / Researchers / Academicians/ Scientists	The 8th KIM Journal Publishing Seminar	8th to 11th Jun 2021	Live Webinar	Zoom	40,000
2	Scholars / Researchers / Academicians/ Scientists	The KIM International Research Conference	17th to 20th Aug 2021	Live Webinar	Zoom	40,000

International Research Conferences

	Target Group	Course	Venue	Charges	Date
1	Open	The 24th ISO and TQM Research Conference	Beijing, China	2000 USD	29th Mar - 1st Apr 2021
2	Open	The 23rd Excellence in Service Conference	Italy	2000 USD	31st August - 3rd Sept 2021
3	Open	ISO And TQM Training	Macau	1800 USD	25nd - 28th Oct 2021

Research Consultancies

1. Market research with a focus on the following;

- Reputation Surveys (Corporate Brand Image)
- Mystery Shopper Surveys, Stakeholder Engagement Surveys
- Customer surveys
- Pre-new product launch surveys
- Baseline and feasibility studies
- Consumer behavior research including usage and attitudes
- Net promoters score surveys (NPS)

2. In-house surveys including the following;

- Employees satisfaction surveys
- Employee engagement surveys

- Baseline surveys
- Mid-term evaluation surveys
- Post-project surveys
- Business process surveys

3. Pre and Post Impact Reviews for Communication/ Marketing Campaign

4. Brand Audit

NOTES

- All fees are exclusive of **accommodation, transport** and relevant **taxes/VAT**.
- Interested participants should fill in a **registration form** to guarantee a slot for the specified training and confirm attendance at least **TWO** weeks in advance for local programs and **THREE** weeks for international programs
- Payment is strictly on or before training or Corporate LPO's with 30 days credit period.
- All costs are per participant.
- KIM paid up Members will enjoy **10% discount**.

International Partners



Singapore Institute of Management



Some of our Clients



Council of Governors | County Assemblies Forum | Parliament of Kenya



Central Bank of Kenya







THE KENYA INSTITUTE OF MANAGEMENT

CONTACT US

Training and Consultancy Division
Luther Plaza, 2nd Floor
Uhuru Highway Roundabout
Nyerere Road Junction
P. O Box 43706, 00100 Nairobi, Kenya.
Tel: 0719054189/0719054197
Email: training@kim.ac.ke

 Kenya Institute of Management

 @kimkenya